

The Chair of Human Resource Management and Intercultural Leadership at ESCP Business School Berlin is seeking to fill the following position **from 1st February 2025** on:

Student Assistant (m/f/d)

10 hours/week

What we offer

As a student assistant, you will gain interesting insights into research and teaching at one of the world's best business schools. We offer flexible working hours and an exciting international environment. And we are proud of our excellent team atmosphere. We need your support in contributing to our research – which will make you fit for your own studies at the same time. The position is suitable for both Bachelor's and Master's students.

Tasks

- Internet research and research in online databases
- Support with literature procurement
- Support with data analyses & questionnaire programming
- Creation of graphs and tables & layout work
- Interview transcriptions, or editing and proofreading of automatically generated transcriptions
- General: Support for research projects and publications

Requirements

- Sense of responsibility, commitment and reliability
- Good written and spoken German and English skills
- Confident handling of MS Office, as well as the willingness to familiarise yourself with our assistance tools such as EndNote, SPSS, MaxQDA or Qualtrics XM.
- We welcome knowledge of business administration, management or personnel management. However, students of psychology, cultural studies, sociology or other related disciplines are also invited to apply.

Please send your complete electronic application (Motivation letter, CV, certificates) by e-mail with **1 complete PDF** to e-mail address below. **Applications can be submitted from now until 20 January 2025** at the latest.

Prof. Dr. Marion Festing

Attn: Michael Volk

E-Mail: mvolk@escp.eu

Find out more about the work of the chair at www.escpeurope.de/pif

About ESCP Business School: ESCP Business School is an international business school with campuses in 6 major European cities. Founded in 1819, ESCP is the oldest business school in the world. To this day, the business school regularly occupies top positions in the rankings of the Financial Times. ESCP Berlin's academic focus is on entrepreneurship, sustainability and digitalisation.